

WORKED EXAMPLE

From messy file to clear list

Six fictional source rows show what we tidy, preserve and flag. This example uses South African rand (ZAR); your file uses your specified currency.

1. The supplied file

Row	Code	Product	Pack	Price supplied
1	cl-001	All-purpose cleaner	5 l	R 120.00
2	CL-002	Dishwashing liquid	5L	95
3	cl-002	Dishwashing liquid	5 L	R105.00
4	CL-003	hand soap	500ml	35.00
5	CL-004	Degreaser	5 L	(missing)
6	cl-005	Glass cleaner	750 ml	R 42.50

The Excel download preserves the exact source text, including spaces. Here the main issues are mixed units, repeated codes and incomplete prices.

2. The decisions that matter

Issue	What we do
Rows 2 and 3: same code, R95 and R105	Retain both. Ask which price is correct and whether the rows are duplicates.
Row 5: no degreaser price	Keep the price blank. Exclude it from the preview until confirmed.
Mixed capitalisation and units	Standardise product names, codes and pack formats. Preserve every supplied amount.

Nothing is silently deleted. Uncertain prices are never guessed. You approve the information used in your customer price list.

EXAMPLE OUTPUT

A price list ready for review

This preview includes only the three rows without price conflicts or missing amounts. A real order still needs your approval before publication.

Code	Product	Pack	Price (ZAR)
CL-001	All-purpose cleaner	5 L	120.00
CL-003	Hand soap	500 ml	35.00
CL-005	Glass cleaner	750 ml	42.50

Still on hold

Dishwashing liquid: conflicting prices.

Degreaser: missing price.

What you receive

An editable Excel workbook with the original data, cleaned review and linked price-list preview. A PDF like this makes the result easy to inspect and share after approval.

Service fee: ZAR 750 (South African rand). One Excel or CSV file, up to 50 products and 10 columns, one simple PDF and one minor revision. Your product list can use a different currency.

These illustrative amounts are in rand per stated pack. Tax and delivery treatment are not specified. In a real order, we confirm those details before finalising the customer copy.

Ask whether your file fits the pilot

kevinsdigitalservices@gmail.com

kevinsdigitalservices.pages.dev

INTERNATIONAL EXAMPLE

Your products. Your currency.

This separate fictional price list uses US dollars (USD). These are independently invented demonstration prices, not conversions of the rand amounts on the previous pages.

Code	Product	Pack	Price (USD)
US-001	Microfibre cloths	Pack of 3	8.50
US-002	Spray bottle	500 ml	4.25
US-003	Cleaning brush	1 unit	6.75

Two different currencies can be involved

Your product prices: we keep your approved amounts in the currency you specify, such as USD, GBP, EUR or ZAR. Currency symbols, number formats, units and tax labels are agreed before delivery.

Our service charge: the current pilot fee is ZAR 750. That fee pays for preparing your files; it does not determine the currency used inside them.

Payment from overseas: we confirm an available payment method before accepting your order. Where an overseas card pays a ZAR charge, the card issuer determines the converted amount.

We do not silently convert your selling prices. Any requested conversion needs an agreed source, date and rounding rule, plus your approval of the results.

Initial service: English-language files and instructions. We agree a delivery date and time zone with you.

kevinsdigitalservices@gmail.com